

## APPENDIX 1 – ECHNA TIMESCALES

**Weeks 1–6:** LA reviews request and decides whether or not to initiate the statutory assessment.

**By Week 6:** LA informs parent/ carers and or young person of decision

**Weeks 6–12:** LA requests advice from the child's parent or the young person, the education provider, relevant health professionals, the educational psychologist, and social care.

**Weeks 12-16** the assessment is concluded, and the LA determine whether or not to issue an EHC Plan. It does so, should the provision required be that which is over and above that which is ordinarily available.

**By Week 16:** LA informs parent/ carers and or young person of decision and parents can request a school of preference.

**Weeks 16–20:** Draft EHCP is issued and consultations with educational setting are undertaken. Parent/ carers and or young person have 15 days in which to make representations during this time

**By Week 20:** Final EHCP issued with educational setting

The first annual review of the EHCP must then take place within 12 months of the EHCP being finalised.